

Request for Cancellation-A student or parent borrower has the right to cancel part or all of their loan at any time. The request for cancellation must be done in writing and should include the following:

Student's Full name

Student's Social Security Number

Borrowers Name and Social Security number of different than student

Portion of the loan to be cancelled

Day time phone number borrower may be contacted if clarification is required

Borrower's signature and date signed required if sent via US Postal Service or faxed

Texas Tech University

Office of Student Financial Aid

P.O. Box 45011

Lubbock, TX 79409-5011

Fax 806-742-0880

Notification may be e-mailed to [finaid.advisor@ttu.edu](mailto:finaid.advisor@ttu.edu) but is subject to verification